

## **AGENDA ITEM**

### **REPORT TO HEALTH AND WELLBEING BOARD**

**24 JULY 2013**

### **REPORT OF DIRECTOR OF LAW AND DEMOCRACY**

## **ADULTS HEALTH AND WELLBEING COMMISSIONING GROUP - GOVERNANCE ARRANGEMENTS**

### **SUMMARY**

The purpose of this report is to agree arrangements for the operation of a Sub Committee to the Health and Wellbeing Board, namely the Adults Health and Wellbeing Commissioning Group.

### **RECOMMENDATIONS**

1. That a Adults Health and Wellbeing Commissioning Group be established.
2. That the Terms of Reference for the Group, as detailed at Appendix 1, be approved.
3. That the Rules of Procedure for the Group, as detailed at Appendix 2, be approved.

### **DETAIL**

1. At its meeting, held on 8 May 2013, the Council considered a report and agreed proposals for the establishment of the Health and Wellbeing Board, as a Committee of the Council. Council also agreed governance arrangements for the Board and Partnership.
2. The report to Council highlighted the Board's ability to establish Sub Committees and subsequently the Board, at its meeting held on 5 June, established a Children and Young People's Health and Wellbeing Commissioning Group. At its meeting on 5 June the Board also agreed that arrangements be made for the establishment of an Adults Health and Wellbeing Commissioning Group.
3. Subsequently key draft governance documents have been produced, associated with the establishment of the Commissioning Group, and are presented for consideration and approval:

Terms of Reference – Appendix 1

Rules of Procedure – Appendix 2

### **FINANCIAL IMPLICATIONS**

4. The resources for the arrangements will come from existing budgets

### **LEGAL IMPLICATIONS**

5. Establishment of the Group is in line with the Local Government Act 1972. The Group, its members and the business it considers will be subject to legislation/regulations governing the operation of Local Authority meetings.

## **RISK ASSESSMENT**

6. The establishment of the Group and associated governance arrangements is categorised as a low to medium risk. Existing management systems and daily routine activities are considered sufficient to control and reduce risk

## **SUSTAINABLE COMMUNITY STRATEGY IMPLICATIONS**

7. It is considered that the establishment of the Group will have a positive impact on all the Sustainable Community Strategy themes.

## **CONSULTATION**

8. Consultation has previously taken place with the Board.

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